



All Saints CE VC Primary School

Nurturing Hearts, Inspiring Minds

Accessibility Plan

2016 to 2020

Date: Revised March 2019

1. Introduction

All schools must have an Accessibility Plan. This is required by law (the Equality Act 2010).

Accessibility Plans set out how, over time, a school will:

- a) increase access to the curriculum for disabled pupils;
- b) improve the physical environment of the school to increase access for disabled pupils; and
- c) make written information more accessible to disabled pupils by providing information in a range of different ways.

A person has a disability if they have a **physical** or **mental impairment** that has a **substantial** and **long-term** adverse effect on their ability to carry out **normal day-to-day activities**.

This is the Accessibility Plan for All Saints CE VC Primary School

2. Other policies

Our Accessibility Plan complements and supports our:

- *Special educational needs and disability* policy and related *SEN information report*;
- policy for *Supporting pupils at school with medical conditions*; and our
- Equality Information and Equality Objectives.

It should also be read alongside the following school policies, strategies and documents:

- Curriculum Policy
- Staff Development Policy
- Health & Safety Policy (including off-site safety)
- Policy relating to Behaviour
- School Development Plan

3. Our vision and aims

All Saints CE VC Primary School wants everyone within our school to feel welcome, valued and included in the school community. We are committed to providing a fully accessible environment to enable this to happen.

Our pupils are provided with high quality learning opportunities so that each child achieves all that they can. We want all our pupils to feel confident and have a positive view of themselves.

We want our pupils with a disability to access all elements of school life, including school clubs, activities and trips. We recognise that we may have to do things a little differently to make this happen.

We are committed to taking positive action in the spirit of the Equality Act 2010, by removing disadvantage faced by pupils with a disability and eliminating discrimination.

We will ensure that through whole school training, all staff and governors will be aware of our duties to support children with disabilities, in line with the Equality Act 2010.

In implementing our Accessibility Plan, we will take into account the views, wishes and feelings of our pupils and their families.

4. Current good practice

Identification

All Saints CE VC Primary School asks for information on any disabilities or health conditions in early communications with new parents and carers. We also carefully observe our pupils' progress and behaviour and will discuss any concerns with parents and carers, as necessary.

(Please see our SEND Policy for further details)

Curriculum

All Saints CE VC Primary School has improved access to the curriculum for disabled pupils through the following means:

- using multimedia activities and interactive ICT equipment (Interactive Whiteboards and iPads) to support specific curriculum areas, e.g. numeracy and literacy;
- providing a differentiated curriculum, designed according to need and where necessary with specialist input, for those pupils that require this;
- offering a Continued Professional Development (CPD) programme to ensure that all staff are knowledgeable of the impact of ASD, epilepsy, attachment disorder (and any other special need that presents itself), on learning;
- organising classrooms so that they promote the participation and independence of all pupils;
- staff INSET training regarding sensory impairments and the school environment;
- modifying worksheets and curriculum content into large font for pupils with a visual impairment (VI).]
- Members of staff are deployed according to identified needs within the school to ensure needs are met.

Physical Environment

All Saints CE VC Primary School has already improved the physical environment of the school to increase access for disabled pupils by:

- providing flat or ramped access to all school entrances;
- dedicating one parking bay outside the main school entrance for pupils and families, and visitors with a disability;
- providing an accessible toilet;
- ensuring that there is good lighting throughout school, making use of natural light where possible and reducing glare through the use of roller blinds in the hallway and classrooms;
- removing and fixing of potential trip hazards and keeping all floor spaces uncluttered;
- applying acoustic panels to walls and ceilings to improve sound quality for pupils with a hearing impairment;
- providing fabric blinds, curtains, carpets and rubber seals to doors to improve sound quality;
- ensuring data projectors, plumbing and heating are regularly serviced and not too noisy wherever possible.

Information

All Saints CE VC Primary School already makes written information more accessible to disabled pupils through:

- Reviewing written information so that it can be made available in alternative formats for those who require it;
- adhering to guidelines from specialists (such as the Hearing and Vision Support Services) regarding the presentation of all written information, paying attention to layout and colour;
- using social stories and picture symbols to explain school rules for pupils who benefit from this.

5. Implementation

Our Accessibility Plan shows how access to All Saints CE VC Primary School will be improved for disabled pupils (and for staff and visitors to the school) and anticipates how we will make reasonable adjustments to support them whenever possible. We will ensure that we do so within a reasonable timeframe.

Reasonable adjustments are positive actions that help pupils with a disability to fully participate in school life.

In doing this, we have thought about:

- how to ensure disabled pupils are as prepared for life as their non-disabled peers;
- how we can encourage pupils with a disability to take part in after school clubs, leisure and cultural activities and school visits;
- how we might provide auxiliary aids and services (something or someone that provides help or support) to pupils with a disability to support their access to the curriculum;
- adding specialist facilities to our school as necessary and improving the physical environment;
- how we can improve the delivery of written information, including making this available in various preferred formats and within a reasonable timeframe.

Our Accessibility Plan has been written based upon information from the Local Authority (or site surveyor) and in liaison with pupils, parents, staff and governors of the school. It will advise other school planning documents.

All Saints CE VC Primary School will work in partnership with DCC in developing and implementing this Accessibility Plan and will adopt in principle the *Local Authority Strategy for Accessibility*.

Environmental or physical works undertaken in the school to improve access will follow and be guided by the relevant building regulations as advised by the Site Surveyor and the *Local Authority Strategy for Accessibility*.

We will consult with experts when new situations regarding pupils with disabilities are experienced.

All Saints CE VC Primary School's Accessibility Plan will be implemented by Mrs Anne Crumpler, Headteacher

Sufficient resources will be allocated by All Saints CE VC Primary School to implement this Accessibility Plan.

6. Monitoring

The All Saints CE VC Primary School Accessibility Plan covers a four year period but will be reviewed regularly and updated if needed. It will be monitored through the Governor Finance Committee.

The governing body or proprietor will monitor All Saints CE VC Primary School's activity under the Equality Act 2010 (and in particular Schedule 10 regarding Accessibility and Schedule 13 regarding Reasonable Adjustments) and will advise upon the compliance with that duty.

The All Saints CE VC Primary School's Accessibility Plan may be monitored by Ofsted during Inspection processes in relation to Schedules 10 and 13 of the Equality Act 2010.

The All Saints CE VC Primary School's complaints procedure covers the Accessibility Plan.

Approved _____

DATE _____

Review date _____

ALL SAINTS CE VC PRIMARY SCHOOL ACCESSIBILITY PLAN - 2016 to 2020 : Improving access to the curriculum

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	How can we tell if this is successful?
<p>To provide a continuing CPD programme to ensure that all new staff have an awareness of the impact on health, learning and emotional well-being of SEND needs present within the school and strategies to support them.</p>	<ol style="list-style-type: none"> 1. Whole school staff (including support staff) awareness training provided by local specialist nurse 2. Specific cases will be identified and strategies to ensure optimal learning will be discussed with relevant professionals, e.g. SENSS, Behaviour Support 3. Pupils with medical needs will be provided with an Individual Healthcare Plan in line with 'Supporting pupils at School with Medical Conditions.' 	<p>SENDCo/HT</p> <p>All staff, including support staff</p> <p>SENDCo</p> <p>Headteacher and responsible Governor</p>	<p>ongoing</p>	<ul style="list-style-type: none"> • Pupils and their families feel supported and their needs understood; • Pupils with SEND needs have increased access to an appropriate curriculum, differentiated as necessary and according to their individual needs; • Pupils with SEND continue to make good progress; • Teachers and support staff are confident in meeting the needs of pupils and know how to support them, including in an emergency.
<p>All out of school activities are planned to ensure the participation of the whole range of pupils</p>	<ol style="list-style-type: none"> 1. Ensure all school staff are aware of the duties on schools set out within the Equality Act 2010 and the need to provide reasonable adjustments through INSET training 2. Review all upcoming out of school activities ensuring that sites are inclusive and suitable for all children with SEND needs currently in our school. 3. Consider any reasonable adjustments required to enable pupils with a disability to take part in out of school activities, including travel requirements. 	<p>Headteacher and responsible governor</p> <p>Senior Leadership Team</p> <p>Individual class teachers and SENDCo</p>	<p>ongoing</p>	<ul style="list-style-type: none"> • No out of school activities are planned without consideration of how pupils with a SEND need will be included; • All out of school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements; • Pupils with a disability have access to all school activities such as trips out, residential visits, extended schools activities and sporting events • Pupils and their families feel included in out of school activities.

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	How can we tell if this is successful?
To ensure classrooms are optimally organised to promote the participation and independence of all pupils with SEND needs	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class/teaching group bases	HT, Class Teachers	Annual review ongoing	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils. Pupils feel relaxed and settled in learning spaces.
To deploy teaching/ support staff effectively to support all pupils' participation	Review needs of pupils within each class/teaching groups at least ½ termly and staff accordingly Ensure staff skills are matched to pupil needs or provide CPD. Ensure CPD programme links to needs in the school.	HT, SENDCo	ongoing Sch Dev Plan 2018-19	All pupils' needs are appropriately met through effective deployment of skilled support staff Pupils with SEND needs are well supported and make good progress.

ALL SAINTS CE VC PRIMARY SCHOOL ACCESSIBILITY PLAN - 2016 to 2020: Improving the physical environment

This plan is structured in conjunction with the school's Asset Management Plan, the school Safeguarding File, the School Travel Plan, Health & Safety Audits, the Capital Build Programme and the Suitability Plan. The plan considers the essential work necessary to ensure reasonable adjustments have been made to the fabric of the main buildings to accommodate accessibility issues. In some cases Health & Safety issues necessitate more prompt action.

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	Cost (est.) £	How can we tell if this is successful?
<p>Ensure outside areas of the school, specifically the areas of:</p> <ul style="list-style-type: none"> ◦ Car parking – disabled bay markings ◦ Paving ◦ External lighting ◦ External steps ◦ Delivery vehicular access / kitchen area are kept in a good state of repair. ◦ Swimming pool are accessible to all 	<p>Increase hours of employment of caretaker who reviews provision and recommends updates. Termly site inspections repaint disabled bay markings – completed since last review</p> <p>Enhanced February 2017</p> <p>Re-build of swimming pool facility (June 2016) has improved access to the pool surround. (removal of pipes/trip hazards) Improvements to changing rooms planned 2019-20</p>	<p>Caretaker Head teacher & H&S Governor</p> <p>HT Governor</p>	<p>Increase in hours April 2018 ongoing</p> <p>completed 2017</p> <p>June 2016</p>	<p>£5402 per annum</p> <p>£155</p> <p>£295.80</p> <p>£10,000</p> <p>£10,000</p>	<p>The areas outside of the school building are safe and welcoming and the physical environment is improved by removing any hazards;</p> <p>Pupils with disabilities and their families are easily and quickly able to access the school building.</p>
<p>Learning Environment:</p> <ul style="list-style-type: none"> ◦ Improve classroom furniture layouts to increase access 	<ul style="list-style-type: none"> ◦ Annual reorganisation of classrooms/ class structure takes into account levels of needs within school. ◦ Purchase new furniture as required to improve layout/space in indoor learning 	<p>HT & teaching staff</p> <p>HT</p>	<p>Sept 2019</p>		<p>Children and teaching groups are safely and appropriately organised in teaching rooms.</p>

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	Cost (est.) £	How can we tell if this is successful?
	areas.				
To continue to review potential needs of members of the school community.	<p>Main entrance and foyer/corridors</p> <p>Replace internal security doors to allow wheelchair access</p> <p>-Consider moving external door toward road to create more space for wheelchair a use of area by others.</p> <p>-Canopy over main entrance – weather shelter</p> <p>-Audibility - Consider installation of a loop hearing system for the counter.</p> <p>Main Block:</p> <p>-Remove trip hazards. Identify appropriate storage for equipment and ensure that items are not left indiscriminately</p> <p>- Remove obstacles around signed emergency routes</p> <ul style="list-style-type: none"> ◦ Observe fire exit routes ◦ Increase signage and aids for visual and hearing impaired ◦ Replace all fire doors to meet current fire regulations. (complete) 	HT	<p>If funding becomes available to develop front of school these measures will be incorporated in the design.</p> <p>These measures assessed termly – action taken if required</p> <p>Summer 2018</p>	<p>£250</p> <p>£3,600</p>	<p>The main school entrance is easily accessible to all, regardless of need, in all weathers.</p> <p>Acoustics are optimum for all.</p> <p>The school premises remain safe and accessible for all.</p> <p>Health & Safety Audit Nov2017</p>
To improve toilet and cloakroom facilities for Diamonds Class	<ul style="list-style-type: none"> ◦ Layout of toilet area redesigned to incorporate a cloakroom area, improving access to the classroom. ◦ Installation of new sanitary ware including appropriately sized wash basins for age group. ◦ Enlargement of area to provide adequate cloakroom space. 	HT Finance Officer/ Committee (Gvs)	<p>June 2016</p> <p>Completed Aug 2016</p>	£11,000	<p>Much improved toilet facilities. Access to Early Years improved. Extra classroom space created.</p>

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	Cost (est.) £	How can we tell if this is successful?
Improve lighting in learning areas	<ul style="list-style-type: none"> Classrooms. Install new LED lighting to classrooms (Diamonds/Sapphires) Install new LED lighting to classroom (Topaz) Install new LED lighting to Hall 		June 2016 June 2018 June 2018	£2,000 £1,000 £2,000	Optimum lighting capacity in learning areas.

ALL SAINTS CE VC PRIMARY SCHOOL ACCESSIBILITY PLAN - 2016 to 2020: Making written information more accessible

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	How can we tell if this is successful?
The availability of written information in accessible formats needs to be reviewed, starting with content on the school's website	<ol style="list-style-type: none"> 1. All written information available to pupils and their parents will be considered in detail by the SLT, parent links and the school council. Pupils with a disability will be asked to take part in this activity and give their feedback on how well this information meets their needs. The school will consider the needs of both its current and future pupils during this exercise; 2. Continue to develop and review school website ensuring clarity of and easy access to information. 3. Introduce school APP with notifications for ease of access to information 4. The school will make itself aware of the services available through local charities, providers and the LA for converting written information into alternative formats (e.g. the use of symbols, large font, listening aids etc.) and will research good practice in other schools. 	<p>Senior Leadership Team, SENCO, parents, pupils and other staff where appropriate</p> <p>Headteacher and SENCO</p>	<p>Sept 2017 and ongoing</p> <p>ongoing</p> <p>Summer 2017</p> <p>Sept 2017 and ongoing</p>	<ul style="list-style-type: none"> • All future written information is designed with the specific needs of disabled pupils in mind; • Disabled pupils and their parents have an increased awareness of all matters usually communicated via written means; • Delivery of said information to disabled pupils and their parents is improved and meeting their requirements.
The awareness of adults working at the school as well as Governors, needs to be raised, regarding the importance of using a range of communication systems according to individual need.	Whole school awareness training regarding methods of communication to aid learning/understanding for pupils with different needs through Outreach support (Fiveways, Yeovil)	Headteacher / SENDCo	ongoing	<ul style="list-style-type: none"> • Staff are aware of the different ways in which pupils take on and learn new information; • Thought is given to all future communication with disabled pupils in mind; • The school is more effective in meeting the needs of pupils with a disability; • Pupils with a disability and their parents feel welcome and confident that their needs are being met.

What needs to be done?	How will this be achieved?	Who is responsible?	When will this be done?	How can we tell if this is successful?