



To The Parent/ Guardian of:

Dear Parent/Guardian

Children eligible to start school for the first time in September 2016

| Date of Birth | Type of Application | Closing Date | Offer Date |
|---------------------|--------------------------------|-------------------------------------|-----------------------------------|
| 01.09.11 – 31.08.12 | Starting School September 2016 | 15th January 2016 | 18th April 2016 |

We understand that your child is eligible to start school for the first time in September 2016. You must apply for a school place through the local authority where you live. It is not enough to register your interest with the school or have your child attend a nursery attached to the school. The **closing date** for applications is the **15th January 2016**.

Please read the Parents Guide before making your application. The Parents Guide contains lots of useful information on how the school admissions process works, how to apply and what evidence you may need to supply to support your application. You can read or download the guide on our website www.dorsetforyou.com/school-admissions.

You can apply online at www.dorsetforyou.com/school-admissions. If you do not have access to the internet please call 01305 221060 to request a paper copy of the application form and Parents Guide.

Think carefully about your school choices before you submit your application. If you express a preference for a school that is not your catchment or nearest school then you will be responsible for the transport to and from school in all circumstances and there is no guarantee that any younger siblings will be offered a place at the school. We strongly advise you to name 3 preference schools.

It is really important that you submit your application by the closing date. This will give your child the best chance of being offered a place at one of your preferred schools. Applying online is very simple and should take no more than half an hour. You will receive a confirmation email once you have submitted your application.

If you have already submitted an application please ignore this letter.

If you need any further information or help please contact School Admissions on **01305 221060**.

Yours sincerely

School Admissions Team