



Dear Parent/Guardian

**Children due to start school for the first time in September 2015**

We understand that your child is due to start school for the first time in September 2015. You must apply for a school place through the local authority where you live. It is not enough to register your interest with the school or have your child attend a nursery attached to the school.

**If you are a Dorset resident:**

Please read the Parents Guide before making your application. The Parents Guide contains lots of useful information on how the school admissions process works, how to apply and what evidence you may need to supply to support your application. You can read or download the guide on our website [www.dorsetforyou.com/schooladmissions](http://www.dorsetforyou.com/schooladmissions)

You can apply online at [www.dorsetforyou.com/schooladmissions](http://www.dorsetforyou.com/schooladmissions). If you do not have access to a printer or the internet please call 01305 221060 to request a paper copy of the application form and Parents Guide.

Think carefully about your school choices before you submit your application. If you express a preference for a school that is not your catchment or nearest school then you will be responsible for the transport to and from school in all circumstances and there is no guarantee that any younger siblings will be offered a place at the school. We would strongly advise you to name 3 school preference schools.

It is really important that you submit your application by the closing date. This will give your child the best chance of being offered a place at one of your preferred schools. If you apply online, you will receive a confirmation email once you have submitted your application. Alternatively, you can post the application to the address above. The Post Office can provide you with a proof of posting receipt. If you would like us to confirm receipt of your application, please enclose a stamped self-addressed envelope.

<b>Important Dates</b>			
<b>Date of Birth</b>	<b>Type of Application</b>	<b>Closing Date</b>	<b>Offer Date</b>
01.09.10 – 31.08.11	Starting School September 2015	<b>15<sup>th</sup> January 2015</b>	<b>16<sup>th</sup> April 2015</b>

If you move house between now and when your child starts school please let us know. We can then assess your child's transport entitlement and ensure the outcome letter is posted to the

correct address. You can advise us of your change of address by emailing [admissions@dorsetcc.gov.uk](mailto:admissions@dorsetcc.gov.uk).

**Non Dorset Residents:**

If you do not live in Dorset you should contact your own local authority for information on how to apply for a school place and not complete a Dorset County Council application form. This includes those living in Bournemouth and Poole who should apply through their home authority.

If you need any further information or help please contact School Admissions on **01305 221060**.

Yours sincerely

School Admissions Team